MATTHEW BOUTROS

EDUCATION

Boston University School of Law — Boston, MA
J.D., May 2024 — GPA: 3.66
Honors: Dean's Awards for the highest grade in International Law and in Federal Courts
Journal: Staff Editor, *Public Interest Law Journal*
Activities: Jessup International Law Moot Court Team (top-seven oralist)

Northeastern University — Boston, MA
B.S., Political Science, *magna cum laude*, May 2021 — GPA: 3.80
Minors in International Affairs and in Law and Public Policy · University Honors Program · Dean's List (2017–2021)

EXPERIENCE

Manhattan District Attorney's Office — Trial Division and Hate Crimes Unit — New York, NY
Assistant District Attorney — September 2024–Present

- First-chaired five trials (four jury, one bench) in Supreme Court, New York County, and New York County Criminal Court: four convictions (one felony, three misdemeanors), one acquittal.
- Presented more than 50 cases to the grand jury, securing felony indictments across a wide range of offenses.
- Selected for a second assignment in the Hate Crimes Unit; resolved a bias-motivated case through restorative justice.
- Briefed and argued contested motions, defeating a speedy-trial motion to dismiss after oral argument.
- Investigated a fraudulent ticket-resale ring (15 arrests): drafted subpoenas and search warrants to digital-communications providers, reviewed forensic and financial records, worked with informants, and coordinated with corporate in-house counsel.
- Served as lead prosecutor on press-sensitive matters, including an internationally covered case arising from conduct inside a foreign government's mission to the United Nations, and on confidential investigations of offenses against public officials.
- Managed a high-volume calendar docket; handled arraignments, bail arguments, and interstate extraditions on the record.

Manhattan District Attorney's Office — Appeals Bureau — New York, NY
Summer Law Fellow — June 2023–July 2023

- Drafted appellate briefs in the Appellate Division, First Department, and the Appellate Term on excessive-sentence claims, the facial sufficiency of accusatory instruments, and Sex Offender Registration Act risk-level determinations.
- Wrote a research memorandum on whether any hearsay exception supported a statement admitted before the grand jury in a first-degree manslaughter prosecution; the analysis was incorporated into the People's brief.

Hon. Joanna Seybert, U.S. District Court, Eastern District of New York — Central Islip, NY
Judicial Intern — June 2022–August 2022

- Drafted a bench memorandum and proposed decision in a Social Security disability appeal, reviewing the administrative law judge's five-step findings for substantial evidence.
- Researched and drafted memoranda on venue transfer, personal jurisdiction, and awards of attorney's fees, recommending dispositions the Judge adopted.
- Prepared an order denying a Fed. R. Crim. P. 41(g) motion for return of property; reviewed summary-judgment and motion-to-dismiss briefing across the civil docket and summarized the parties' arguments for the Judge.

Committee for Public Counsel Services — Innocence Program — Boston, MA
Undergraduate Intern — January 2020–June 2020

- Organized evidence and drafted affidavits documenting abuse of prisoners for *Larocque v. Turco* (Mass. Super. Ct.), a civil-rights suit against the Massachusetts Department of Correction over conditions at Souza-Baranowski Correctional Center.
- Reviewed intake applications and trial records to assess the viability of wrongful-conviction claims.

United Nations Institute for Disarmament Research — Geneva, Switzerland
Visiting Researcher — June 2019–July 2019

- Conducted independent research at the Institute's invitation on the fragmentation of international criminal law across tribunals, focusing on divergent *mens rea* standards for crimes against humanity.

U.S. Attorney's Office — Southern District of New York — New York, NY
Paralegal Specialist — January 2019–June 2019

- Drafted and served subpoenas, prepared proffer outlines, organized and produced hundreds of gigabytes of discovery, and assisted with *Brady* compliance; worked with FBI agents to identify victims and potential co-conspirators.

BAR ADMISSIONS AND INTERESTS

Admissions: New York, S.D.N.Y., and E.D.N.Y. **Interests**: photography, music production, birdwatching, skiing, amateur boxing